



BEFORE & AFTER SCHOOL CARE

About BASC

Ipswich Grammar School provides Before/After School and Vacation Care for students from Prep to Year 7.

This is a high quality child care service accredited by the National Child Care Accreditation Council:

- Breakfast and afternoon tea is provided
- Qualified and experienced staff
- Incorporating Active After Schools Program funded by The Australian Sports Commission

Before and After School Care provides children with a safe, stimulating and nurturing environment that supports the needs of the family.

Children have the opportunity to pursue play activities of their choice working in their own individual way and at their own level of development.

The activities and experiences planned are designed to help develop the social, intellectual, cultural and physical abilities of each child. The quality of care received by children during play significantly nurtures in each child's knowledge of their rights, responsibilities, values, beliefs and an understanding of others.

The centre is located in the Early Childhood Precinct (Room J20) and has access to all school facilities such as the sports dome, tennis court, pool, playgrounds and ovals.

Female Siblings

So long as a male sibling is attending Ipswich Grammar School BASC, sisters may do so too. Buses run from Ipswich Girls' Grammar to IGS each afternoon for girls who wish to make the trip across. This is often more convenient for parents who wish to collect their children from one collection point, knowing that they are together in quality care. Any parents wishing for their daughter to attend along with their son must complete the necessary registration and medical forms.



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LICENCE

Ipswich Grammar School Before and After School Care (BASC) has a Queensland Government licence to operate an Outside School Hours Care Service with a maximum capacity of 60 students. Access will be granted only to Ipswich Grammar School students and their school-age siblings (conditions apply). Families can obtain information about the Licence (Child Care Act 2002) and how it impacts on BASC from the Director. A copy of the Child Care Regulations 2003 is available for families to peruse.

Operating Hours

Before School Care 6:30am – 8:00am

Before School Care: Children are provided with a FREE healthy nutritious breakfast each morning between 7:15am and 7:45am. A fun morning fitness program is also incorporated prior to breakfast.

After School Care 3:00pm- 6:00pm

After School Care: Children are provided with a healthy, nutritious afternoon tea consisting of a variety of fresh, seasonal fruit and vegetables and assorted sandwiches.

Vacation Care 6:30am-6:00pm

Vacation care: Meals are not provided during vacation care unless specified in the program.

Cooking often is incorporated into the program and this is supplementary to the lunch provided from home for their children.

Excursion costs during vacation care are charged as extras depending on the nature of the activity.

Please refer to the program.



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PHILOSOPHY

The Before and After School Care service operates to provide a safe and happy environment for students of Ipswich Grammar School (Preparatory to Year 7) before and after school hours and during vacation care periods. It aims to provide a balanced program, at an age- appropriate level, including a variety of play and recreational activities to meet the needs and interests of the children and in accordance with the policies of Ipswich Grammar School.

AIMS OF THE SERVICE

- To provide the children in care with a warm, friendly and inviting atmosphere where they feel secure and happy
- To provide caring staff who show genuine love and concern for the children in their care
- To create an environment which caters for the needs of all children and encourages healthy development of the physical, emotional, intellectual and social domains
- To provide a safe and well-supervised service
- To respect the rights and opinions of parents and the community
- To encourage parent participation and a broad interest in the local and general community
- To provide opportunities for children to explore the arts, language, science, music, movement and multiculturalism while they are in care
- To encourage children to value and respect the opinions of others and their differences
- To promote the development of positive self-image and self-esteem
- To encourage children to be respectful, sensitive and thoughtful towards their natural environment
- To create learning environments which encourage children to interact, take roles and develop relationships with others through a range of play
- For all children to be given adequate time for eating, homework, rest and relaxation
- To recognise that parents have the primary responsibility for the upbringing, protection and development of their children while BASC carers work in cooperation with the parent by providing planned activities that involve the children, reflecting the multicultural and multilingual nature of the community.



Program Goals

In concert with the philosophy of learning and child development which permeates the entire Ipswich Grammar School (Junior School), including the Before and After School Care Service, the aims and goals identified below utilise realistic understandings of the optimal learning styles of boys within the single-sex school context.

The aims and goals below seek to clarify the joint direction of both Before and After School Care and Ipswich Grammar School and relate to the knowledge and skills intended to be developed in students through the careful crafting and planning of activities and learning experiences in school-aged care.

Cognitive Development

- Within the program of activities, students will enhance their abilities to analyse, infer, create, design, hypothesise, construct when relating their knowledge to a variety of real life problem-solving situations
- Students will utilise their learned knowledge in a range of structured, unstructured, planned and incidental learning experiences and experience the success or failure of their decisions within these real contexts
- While striving to live and promote an active lifestyle, students will recognise the importance of healthy living and the many and varied ways to increase/ develop the healthy elements of everyday living.

Emotional Development

- Students will be encouraged, through the success experienced, structured routine and consistent behavioural expectations, to develop emotional stability
- Through the active participation and involvement in the program of activities and the development of self-esteem, students will increase confidence in their own abilities.

Social Awareness

- Students will interact with their peers in a variety of social settings and social roles and will develop these relationships on a variety of social levels – with peers, parents, carers
- By participating in a range of excursions throughout the local community and engaging in activities which promote a sense of social justice and responsibility, particularly with regard to those members of the community who are less fortunate than themselves, students will develop and enhance their consideration for others
- Students will continue to increase their recognition of the needs of others and display empathy for the plight of others while endeavouring to understand the context surrounding their social circumstances.
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Physical Development

- By participating in a range of active motor activities and competitive and non-competitive games, students will continue to increase their physical co-ordination skills, gross and fine motor movement patterns, whilst enhancing and improving their levels of basic fitness and stamina



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ACTIVE AFTERSCHOOL CARE(AASC) is a government funded program which involves trained deliverers providing structured physical activity programs. Ipswich Grammar School Before and After School Care is lucky enough to be involved in the fantastic program which is offered to students twice a week free of charge.

AASC is a compulsory part of After School Care and any children attending on afternoons on which this program runs are required to participate once homework is completed. The days and activities of this program vary from term to term and are advertised through the monthly newsletter and displayed at BASC.

Staff

In consultation with Ipswich Grammar School Human Resources and Senior Management Team, staff are selected based on their skills, experience and qualifications. In order to maintain high quality care and programs, staff are provided with ongoing training and learning opportunities.

All staff employed are required to have the following current qualifications:

- Senior First Aid
- CPR
- Positive Notice Blue Card for Child Related Employment
- Certificate III in children's services, Diploma in Children's services or be studying to gain these or similar qualifications.

Enrolment and Bookings

ENROLMENT

An enrolment form must be completed for each child who attends the centre. The details of this form should be updated as necessary. Records will be kept stating the child's name, time of arrival, time of departure and the initials and printed name of person with whom the child is arriving or departing. Parents are requested to advise the BASC Office of any changes in family information, as these computers are independent of the regular school database. All records will be kept secure to ensure confidentiality in accordance with the current Privacy Act.

BOOKINGS

Regular bookings should be confirmed at the beginning of each term and amended if necessary. Parents need to advise BASC if they plan for their child not to attend on any booked day by phoning on 38139630 or emailing BASC at BASC@ipswichgrammar.com. If parents know that students will need to use the service on a given day, they are requested to advise the BASC office. A message may be left if the office is unattended. Casual bookings are available by contacting the BASC Director. At least 24 hours notice is required for cancellations, unless a doctor's certificate is supplied.



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Cost

BASC charges on a half-hour basis ensuring that parents only pay for the service used.

FEE STRUCTURE 2010

Care Type	Permanent Fees	Casual Fees
Before School Care	\$4.00 per Half Hour	\$5.00 per Half Hour
After School Care	\$4.00 per Half Hour	\$5.00 per Half Hour
Vacation Care	\$35.00	\$40.00
Half Day Care	\$20.00	\$25.00
From 6:30 am – 12:00 pm or 12:00 pm to 6:00 pm		

Excursion costs during vacation care are charged extra depending on the activity. Details are available upon booking.

Permanent fees are for regular weekly bookings. Casual fees are charged for bookings taken with less than 24 hours notice – These places are subject to availability.

LATE FEES

A late fee of \$20.00 will be charged for up to half an hour and \$40.00 for up to one hour beyond the service's advertised closing time.

If a family is frequently late collecting their child/children, the family may be excluded from the program.

Statements

Statements are issued fortnightly and must be paid within a fortnight. Non-Payment of fees after this two week period will result in a telephone call to the parents. If fees are not paid within one week of this call, then care may be withdrawn until fees are paid.

Payment of fees

BASC fees may be paid by cash, cheque or electronic funds transfer (EFT). Eftpos or credit card payments may only be made at the IGS Accounts Office by pre-arrangement. Cheques are to be made out to "Ipswich Grammar School Before & After School Care". Families wishing to use EFT must contact the BASC Office to supply the necessary details.



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CCB

The Commonwealth Government provides a Childcare Benefit to parents utilising Outside School Hours Care (OSHC) services. All parents are eligible for Childcare Benefit whether it is through reduced fees or by claiming through their taxation return at the end of the financial year. Parents wishing to have reduced fees need to contact the Family Assistance Office (FAO) on 136150 to establish their eligibility and to register. Parents also need to inform the centre of the following which will enable the creation of a Formal Enrolment. Once this is completed fee reductions will commence.

1. Parent and Child/Children's Customer Reference Numbers.
2. Parent and Child/Children's Dates of Birth.

For any further information about Before and After School Care/Vacation Care please contact the director, Mrs Susan Corke, during business hours.

Contact Numbers

Telephone: 38139630
Mobile: 0439077650
Email: basc@ipswichgrammar.com